Extra Board

Crews on the Extra Board will operate variety of trains between crew change points over the Division mainlines, which may include scheduled freights, Amtrak, short local trains, through trains, reroute trains, MOW jobs, etc. Additionally, extra board crews may be called to switch local industries, the Great Plains Industrial Park and operate helper service.

Procedures

Extra crew operators will assemble in the Crew Lounge to wait for a crew call from the Traffic Manager.

When crews are assigned a job, crews must report to the Traffic Manager to receive their crew card and manifest and/or switch list.

Crews will report to their train (at crew change point, yard, etc.) or assigned area to start their work.

Upon completion of the work, provide the manifest or switch list to the Traffic Manager or Yard Master. Provide the crew card to the Traffic Manager, indicating availability for next assignment.

Return to the Crew Lounge and wait for next assignment.

Review both the instructions on the manifest/switch lists and the timetable for operating procedures, instructions and industry locations and spots.